

**TOWN OF BETTERTON**  
**Mayor & Council Workshop**  
August 28, 2018 @ 7:00 P.M.  
Berterton, MD 21610

SCANNED

The Berterton Council Workshop was called to order by Mayor Sutton at 7:00 p.m

**IN ATTENDANCE:** Mayor Sutton, Councilman Fracassi, Councilman Gilchrest, Councilman Marcy, Councilman Pyfer, Town Attorney Yeager, Town Manager, Elizabeth Greenwell and Town Clerk/Treasurer Dlugoborski.

**RESIDENTS:** Candi Sorge

Others in attendance: Jack Fernwalt, Scott Fernwalt and Shane Fernwalt.

**Unfinished Business:**

**Banners:** The banners on the poles need of replacing. There are a total of 27 banners and we request to purchase 30 to have a few extra. Candi Sorge stated that BCDC has agreed to help with the cost. Five designs have been presented and there was discussion on the designs being to summery. Council picked two out of the five designs and Councilman Marcy motioned to accept two designs labeled #2 and #5 and forward to BCDC for final design choice, Councilman Fracassi seconded; all in favor.

**Town Manager Report:** 7/11/18 – 8/28/18 Average 26 hours per week

Current Grant Applications

FEMA, CDBG, and Community Legacy we are waiting to hear if we received the grants.

Working with Terry Fearins from USDA to secure gap funding for Wheeler Ave. project.

Met with representatives from DNR on 7/24 to discuss ideas for Wheeler Avenue.

Mini-grant – received the grant. Mural was painted during August. Dedication and 2 speakers presented on Berterton Day. Working on submitting the final report.

Submitted Program Open Space Grant submitted for Rigbie Steps and Arbor Play Area (new playground, poured in place, and misters) at Sixth Avenue Park.

Coordinated with Stephanie Jones from the county and Jay Silcox. RFP is going out for the Rigbie bank. Estimate for bench is \$18,000. Stephanie is trying to get it paid for through afforestation funding.

Main Street Outfall

Final report submitted by 7/31. July and August invoices and payment verifications sent. Under budget. Over \$150,000 recouped.

WWTP

First part of the design for Idlewhile Pump Station #1 is complete. Waiting to see if money remains to complete it as part of the WWTP grant.

Sludge beds are an ongoing issue. Need to decide how to proceed.

1. Complete restoration of both beds
2. Installation of dewatering equipment

County Sign

Spoke with John Carroll and asked him to remove the Welcome to Kent County sign that was in disrepair. Our public works employees removed the sign and saved the parts that the Chamber of Commerce wants to keep.

Permits

Approved several building permits for residential renovations and tree permits.

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Town Manager Report continued

Mayor Sutton stated that the roof on the bathhouse at the park on Sixth Avenue will be replaced once the weather cools down. We are still waiting to receive the estimate for the roof replacement on pump station 2.

Issued one tree violation which was resolved.

Issued permits for the WWTP buildings, fencing, and pavement.

Renewed a permit for 9 Bayside for Electrical Work.

Continued to follow-up with MDIA and the county to update outstanding permits from the past several years.

Reviewed payments for building permits and MDIA fees with Sheila and Town of Chestertown permitting fee.

Recommend raising decks, porches, carports, renovations, and additions (up to 400 sq. feet) fee to \$125.

Recommend getting fees from MDIA for larger projects and setting the fees according to current MDIA rates.

Town Attorney Yeager stated to check to see how the fees are written up either by resolution or ordinance.

Census

Census data completed for June, July, and August.

Orders

Signs were ordered – No parking, children at play, street sign. Signs arrived damaged. Marcellus is following up to return them and have them replaced.

Furniture for the WWTP was chosen and ordered. Should be in soon. Will need to be put together by our staff.

Children's Program

We offered the children's program last week with someone from Kent County Library came out and had story time, crafts and games. Only a few children attended.

Conowingo Dam. Drafted a letter to Governor Hogan in reference to the Conowingo Dam and the effects it has on the Chesapeake Bay and Betterton.

Water Tower

Work will start in October. The company will be sending color swatches for Council to choose the outside color and lettering color.

Town Manager hours may adjust slightly in September and October.

**OPEN FORUM:**

Jack Fernwalt owner of the property which is approximately 120 acres on the corner of Howell Point Road and Clark Road and is within town limits, along with his son, Scott Fernwalt and grandson Shane Fernwalt are requesting to be able to goose hunt the property this coming hunting season. Mayor Sutton stated that they have approved hunting for deer in the past. Scott Fernwalt stated that Department of Natural Resources (DNR) officer has verbally stated that the property meets the criteria for distance away from houses and roads. Mayor Sutton asked the gentlemen to write a letter to the Council with their request to hunt the property, hours, dates, and approximate number of people and include a map with the placement and distance of blind/pit from houses and roads. Councilman Pyfer stated that the town has an ordinance which states no firearms discharged within the town limits and that was amended a while ago to allow hunting.

Town Attorney asked the town to check into having the update the code and get a service such as General Code (Galena and Chesapeake City have done this). They take our existing code and any changes to the code will be incorporated and easily researchable. Any new ordinance will be sent to them and they will include it and always have it up to date.

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**ANNOUNCEMENTS/NOTICES:**

New Critical Area Map Meeting to be held Wednesday, August 29<sup>th</sup> at 6 p.m. at the Kent County Commissioners Hearing Room.

September Kent Goes Purple – A substance abuse awareness and prevention initiative that engages our community and our youth to stand up against substance abuse. This is a component fund of the Mid-Shore Community Foundation and an initiative of the Kent County Sheriff's Office and Chestertown Rotary Club. The lights on the building have been changed to purple for the month of September.

Yard Sale Update – several people participated throughout the town. Well attended.

October 6, 2018 – Municipal Election. Mayor and two council seats will be up for election and a third seat for a council due to a resignation. Applications were available for pick up August 1<sup>st</sup> and due back by September 5<sup>th</sup>. You must be register to vote in Kent County and reside within town limits 60 days prior to the election in order to vote in the municipal election.

September – December the Church Youth Group starts back up.

September 2<sup>nd</sup> – Betterton Fire Co. Chicken BBQ

September 30<sup>th</sup> – Betterton Fire Co. Car Show

October 2<sup>nd</sup> Maryland Department of Transportation overview of the Consolidated Transportation Programs held at County Commissioners meeting room. 6 p.m.

Councilman Marcy asked if the people that want golf carts allowed throughout the town to attend a meeting and express interest. There is a process the town has to go through in order to get this passed but will need the support of the residents.

A motion was made by Councilman Fracassi to adjourn the August 28, 2018, meeting; seconded by Councilman Marcy; all in favor.

Meeting adjourned at 8:03 p.m.

Respectfully submitted,

Sheila Dlugoborski, Town Clerk/Treasurer

Approved:

September 11, 2018

