

Town of Betterton
WORKSHOP AGENDA
Mayor and Council
Tuesday, February 26, 2019
7:00 PM

AGENDA

1. Ordinance 2019-01 Sign Ordinance – Council to Vote on Ordinance
2. Wheeler Ave. Construction Management – Council to Vote on Bid
3. Sustainable Community Survey
4. Town Manager Report
5. Playground Safety – slide and see saws
6. Desk/space/outlet for donated computers
7. Letter about One Way Street
8. Open Forum/Announcements

TOWN OF BETTERTON
Mayor & Council Workshop
February 26, 2019 @ 7:00 P.M.
Berterton, MD 21610

The Berterton Council Workshop was called to order by Mayor Sutton at 7:01 p.m

IN ATTENDANCE: Mayor Sutton, Councilman Gilchrest, Councilman Marcy, Councilman Pyfer, Town Attorney Yeager, and Town Manager, Elizabeth Greenwell.

Absent: Councilman Fracassi and Town Clerk/Treasurer Dlugoborski

RESIDENTS: Candi Sorge, Ginny Story, Dick Story, Carol Casey, Kenny Burke, David Paltrineri and Dorcus Coleman.

ORDINANCE 2019-01 SIGN ORDINANCE – COUNCIL TO VOTE ON ORDINANCE

Mayor Sutton read the preamble of Sign Ordinance 2019-01 into record. Public hearing was held on February 12, 2019. Mayor Sutton asked if there were any questions or comments. No response.

Councilman Marcy made a motion to adopt Sign Ordinance 2019-01; Councilman Gilchrest seconded; Councilman Fracassi absent; Four in favor; 1 absent. Town Attorney Yeager stated that Ordinance 2019-01 will go into effect on March 19, 2019.

WHEELER AVENUE CONSTRUCTION MANAGEMENT – COUNCIL TO VOTE ON BID

The two bids from KCI and Jay Silcox have been reviewed. KCI included in their bid the testing of any soil compaction as part of the inspection. Mr. Silcox supplied a revised bid to include such testing with his total cost being \$71,240. *Councilman Marcy made a motion to accept Jay Silcox's bid; Councilman Pyfer seconded; Councilman Fracassi absent; Four in favor; 1 absent.*

SUSTAINABLE COMMUNITY SURVEY – Discussion on the survey. Made some minor changes and is ready to mail out to the residents.

Town Manager Greenwell gave a summary of her report.

TOWN MANAGER REPORT 1/10/2019-2/26/2019 Average 23 hours per week.

Current Grants

Wheeler Avenue – RFP advertised for Wheeler Ave. Pre-bid meeting held. Follow-up questions answered. Bids received and reviewed. Coordinated with new grant manager, Justin Fair. Beth Hussein is working on the RFP for Wheeler Avenue construction. Multiple letters/phone calls with property owners about the easement. Properties were surveyed and appraised and insurance policies provided. All 3 property owners have agreed to easements.

Bayside Shoreline Erosion Mitigation – Contract was signed with GMB. Meeting with Len Janseen and Bayside residents was held 1/11. Minutes were typed up and sent out for those who couldn't make the meeting. Follow-up with Len regarding additional erosion on Bayside. Bills were mailed out to Bayside residents. Second notices and reminder phone calls for those who didn't pay by 2/1/19. All 12 homeowners have now paid the first payment.

Idlewhile Pump Station – Funding received from CDBG. Grant agreement signed and mailed back.

Environmental review started. Letters sent to agencies. Request for Release of funds sent to paper for publication on 2/28. Environmental Review should be complete by end of March so that the RFP can go out.

Watershed Assistance Grant Program – Funding is still pending. Coordinated with Eric Beuhl from the Sea Grant Extension Program about possible ways to use the funding on Wheeler.

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Rigbie Steps- We will find out in March whether we received monies from Community Parks and Playgrounds for Rigbie Steps and/or Arbor Play Area. Meeting held with Stephanie Jones, Amy Moredock, Jim Wright, Ed Manners, and the Rigbie Condo Association 1/18 to discuss moving forward with the clearing of the slope and adding a bench. Jay Silcox was hired to complete design for bench. RFP will go out after design is done. Bench should be installed late summer and slope cleared and replanted by early fall.

Road Improvement Report

Completed for 2018. Highway administration had follow-up questions about paving on Glen Street and gates put up.

Wastewater Treatment Plant

Met with Jeff Miller about current status of WWTP. Meeting scheduled for 3/5 to go over financials and punch list.

Permits

Spoke with residents about shed regulations. Questions about shed regulations brought before Planning and Zoning committee for further review. Three homeowners filed tree permits for a total of 15 trees to be removed. Went to see trees and processed permits.

Critical Area Regulations

Attended Critical Area Quarterly meeting in Annapolis on 1/17/19. Met with Alex DeWeese on 2/12 to discuss updating Critical Area regulations, Critical Area maps, and to gain a better understanding of regulations. Mayor Sutton stated that we will need to hold a public hearing on this.

Sustainable Communities

Met twice to discuss re-doing the Sustainable Communities plan. Next meeting will be 3/25 at 7 pm. Wrote survey for review by mayor and council and mailed out.

Replacement Lights

Delmarva Power replaced 20 lamps with LED bulbs and fixed some of the lights with ongoing issues. Need to know which 20 lamps mayor and council would like replaced next.

Miscellaneous

Website – updated with current meeting dates.

Census data completed for December and January.

Meetings

Attended 15 meetings including Council of Governments meeting, Legislative Dinner, and Planning and Zoning meeting.

Upcoming Dates

3/1 Meeting with CDBG regarding Wheeler

3/4 will be speaking to three 4th grade classes at Galena Elementary for the If I were a Mayor contest.

3/5 WWTP meeting

3/11 Grant committee will meet

3/12 Council Meeting

3/15 Meeting with engineer RE: Bayside

3/20 COG meeting

3/21 Surgery – Off 3/22 and may need to work from home the next week

3/25 Sustainable Communities meet 7 pm.

3/26 Council workshop

PLAYGROUND SAFETY – slide and seesaws - Purchasing a new slide for the ark and the ark will be repositioned so it is centered in the area for safety reasons. Seesaws were discussed in the planning/zoning meeting. The playground does not meet regulations. Ms. Holden from Mid-Atlantic

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Playground Safety cont'd. - Products, a playground company, reviewed the playground and said the seesaws were very dangerous and should be removed immediately. Mayor Sutton asked to have the seesaws at the park dismantled.

DESK/SPACE/OUTLET FOR DONATED COMPUTERS – The County donated two computers and we still don't have a space for them at this time. Will think over whether to add a desk or table for computers.

LETTER ABOUT ONE WAY STREET – The town received a letter about the signage for one-way on Second Avenue. That the current signs are small and are not effective. The town will purchase 2 new signs which will be large one-way signs.

OPEN FORUM -

Dick Story asked if we have an opening date for the post office. Mayor Sutton stated that they are waiting for Delmarva Power to run and install the electric and we don't have a date yet. Kenny Burke said that numerous vehicles are left running in the alley when they go into the post office. Need some no parking signs in alley. Mayor Sutton said that once the landscaping is complete we will have no parking signs installed on the alley.

Candi Sorge stated that the museum is gearing up. There is a county wide museum driving tour scheduled for May 5th. Looking to attract more people to Betterton.

We have new banners to go onto the poles throughout town. They will be installed once the weather breaks.

Councilman Marcy asked to have a meeting set up with the County about the beach and parking. Mayor Sutton will work on setting the meeting up.

Councilman Marcy asked if we can put a shade on the light on Second Avenue. Mayor Sutton stated that the light and pole belong to Delmarva Power and they do not put shades on the lights. Delmarva Power installed the lowest LED light they have and it is still too bright. Mayor Sutton also stated he has safety concerns about turning the light out especially when plowing snow. Councilman Marcy asked if the town can purchase a light and have Delmarva Power install it? Mayor Sutton stated that we will check into this or any other options?? Decided to turn off the light for a period of one month.

Town Manager asked about attending a County Commissioners meeting about the bath house. Mayor Sutton stated to contact them and have it put on their agenda.

ANNOUNCEMENTS/NOTICES:

A motion was made by Councilman Marcy to adjourn the February 26, 2019 meeting; seconded by Councilman Gilchrest; all in favor.

Meeting adjourned at 8:12 p.m.

Respectfully submitted,
Sheila Dlugoborski, Town Clerk/Treasurer

Approved:

March 12, 2019