

TOWN OF BETTERTON
Mayor & Council Workshop
April 28, 2020 @ 7:00 P.M.
Berterton, MD 21610

Meeting was held through an online GotoMeeting link.

The Berterton Council Workshop was called to order by Mayor Sutton at 7:04 p.m.

IN ATTENDANCE: Mayor Sutton, Councilman Fracassi, Councilman Gilchrest, Councilman Marcy, and Councilman Pyfer. Town Attorney Tom Yeager, Town Manager Elizabeth Greenwell, and Town Clerk/Treasurer Sheila Dlugoborski.

RESIDENTS joining the GotoMeeting online meeting: Joe Sanders, Ken Metz, Candi Sorge, Joe Stock, Carol Casey, Ginny and Dick Story, Jen Nesbit, Ben, Mark, Caller 1, 2, 3, 4, 5 & 6 (no other identification for these six).

Minutes of Meeting: Council Meeting March 10, 2020. No Workshop meeting on March, 24, 2020; no Council meeting on April 14, 2020. *Councilman Marcy motioned to approve the minutes; Councilman Fracassi seconded; all in favor; motion carried.*

Financial Report – March 2020: *Councilman Fracassi motioned to approve the financial report; Councilman Pyfer second; all in favor; motion carried.*

Sheriff's Report – Mayor Sutton read the Sheriff's report for the month of March.

Dr. Stock's Letter – Dr. Joe Stock, Board of Zoning Appeals committee Chairman, volunteer for grants committee, and Sustainable Community Committee Chairman. Dr. Stock requested to have password access for the grant portals to work on grants without having to write up a narrative then find out it can only be "x" amount of characters. Also writing information and turning it over for someone else to enter into the grant application is double work. Town Attorney Yeager stated that there are concerns about security. Town Manager Greenwell commented that she did not want her passwords shared. Discussion about setting up access/passwords to give Dr. Stock access to review grant requirements with passwords that are grant related only. Town Attorney Yeager said to put guidelines in writing pertaining to grant access.

Quotes for the plumbing/electric for the water mister installation at Sixth Avenue Park – Received seven quotes; met with four companies. D.E. Nicholson is the only company willing to do the install which includes running water and electric to project. Playground is currently being installed. There are two misters to be installed, a dog drinking fountain and a water hydrant. D.E. Nicholson's bid was \$12,350 which part will be covered through the grant. The Town Manager is requested Council to accept D.E. Nicholson's bid and to use monies out of Parks Capital Improvement to cover the difference. Councilman Marcy motioned to accept D.E. Nicholson bid; seconded by Councilman Pyfer; all in favor, motion carried.

Preliminary Budget findings – Town Manager Greenwell went over the preliminary budget. There were no questions about the General Fund Budget. Town Manager Greenwell suggestion for the sewer increase is based on last year's rate study recommendation and the proposed water/sewer being over budget due to new USDA loans. Councilman Marcy asked how our water/sewer rates in Betterton compare to other towns. Town Attorney suggested to contact other towns in Kent County to compare. Mayor Sutton asked the Council to review and give feedback on any questions, comments, adjustments, etc.

Update on the construction projects status and completion projections – Town Manager gave an update on the projects throughout town. The new playground at Sixth Avenue Park is being installed. The old blue and yellow piece of playground equipment has been removed and could be re-used if Council is looking to sell the piece.

Wheeler Avenue project is moving along. Councilman Marcy asked if the fiberoptic line has been installed. The Town Manager reported Mr. Jay Silcox, project Engineer stated it has been installed. The wall along the property of Mr. Traynor has been moved approximately two feet from his building that borders the property.

OPEN FORUM: Candi Sorge stated that she would donate \$200.00 towards the installation for the dog drinking fountain. Mrs. Sorge also suggested that Dr. Stock and the Town Manager share revisions on word documents for the grants.

Ken Metz commented that the meeting was very informative and would like to see the town continue to have virtual meetings even after we can get back to “regular” council meetings at town hall.

ANNOUNCEMENTS

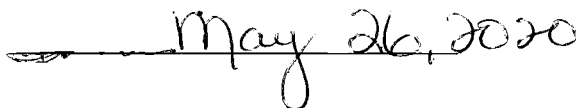
A motion was made by Councilman Gilchrest to adjourn the April 28, 2020 workshop meeting; seconded by Councilman Fracassi; all in favor; motion carried.

Meeting adjourned at 8:26 p.m.

Respectfully submitted,

Sheila Dlugoborski, Town Clerk/Treasurer

Approved:

 May 26, 2020